**CVMS PTSA Association Meeting Minutes**

**Friday, September 16, 2022, 8:30am (After Principal’s Coffee)**

**Learning Commons and Zoom**

In Person Attendance: Cathy Patrick, Lisa Kradjian, Michelle Hoyt, Doug Keiller, Leila Currah, Meg Shakibai, Courtney Cieslukowski, Ayesha Hussain, Cathy Jiang, Mingzhu Zhang, Shirm Rezonia Ramos, Amy Yun, Julia Garibaldi, Suchita Jariwala, Jamie Stoll, Teju Bhavsar.

Staff PTSA Members Attendance: Roberta Blank, Executive Assistant to the Principal, Vicki Kim, Principal,

Zoom Attendance: Stephanie Van Winkle, Ragini Muruga, Laura Salas, Caryn McCall, Jessica Trumbore, Nina Dhillon.

1. Call to Order at 9:25am after the Principal’s Coffee (8:30am)
2. April/May 2022 Association Meeting Minutes were approved by a motion and a second, with a unanimous vote, vote led by Secretary Lisa Kradjian.
3. PresidentLeila Currah gave her report and discussed the CVMS Annual Fundraiser, chaired by VP of Ways and Means Meg Shakibai, which at this point has raised $46,000 and counting. She encouraged families’ participation. After also talking about upcoming family and school events, she also requested a volunteer to chair the talent show.
4. Vice President Courtney Cieslukowski introduced herself to the membership and discussed spirit wear, with no further report.
5. Secretary Lisa Kradjian, filling in for Treasurer Amy Gibson, presented the treasurer’s report, and requested the vote to adopt the 22-23 budget and to approve transactions (check #4229 - #4246 totaling $17.798.64). Both received a motion and a second and passed unanimously. Financials (vote not required) were distributed to members at the meeting and online prior to the meeting along with budget and transactions.
6. Auditor Suchita Jariwala presented her audit for Jan - June 2022 with no negative findings. The audit was distributed to members at the meeting and online prior to the meeting. There was a motion to approve, and a second, and the audit was unanimously approved.
7. VP Reports: Membership - Ragini Muruga presented report but did not have the most current membership numbers at the time (approx. 100 members). She suggested a raffle for prizes to promote joining CVMS PTSA. Communication - Laura Salas talked about the website as a place to learn about upcoming events as well as her e-blast newsletter and encouraged people to sign up to receive it. Programs – Michelle Hoyt and Ayesha Patel mentioned that submissions for Reflections are due on October 3 and that they have already received submissions. They also talked about the Family Night and other upcoming activities. Volunteers – Nina Dhillon talked about the Book Fair coming October 6-14 and encouraged parents to respond to signup genius to help with upcoming events.
8. Financial SecretaryRachelle Fischer was absent and her report is part of the Treasurer report.
9. No unfinished or new business.  Meeting was adjourned at 10:17am.

Respectfully Submitted,

Lisa Kradjian, Secretary